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Office of the Principal Abhayapuri College, Abhayapuri

Affiliated to Gauhati University and Accredited with B++ by NAAC (CGPA 2.87)

An ISO: 9001: 2015 Certified Institution Dist. Bongaigaon (Assam) Pin.783384

Date: 28/10/2024

NOTICE

This is to inform all the FYUGP $1^{\rm st}$ Sem. Student that GU will process FYUGP $1^{\rm st}$ Sem. end to end 2024 batch, examination UG at https://gauhati.samarth.edu.in.

Therefore, all the students enrolled in Abhayapuri College need to compulsorily register their papers (courses) at https://gauhati.samarth.edu.in.

Only the course registered students can open the examination form fillup at https://gauhati.samarth.edu.in .

The last date of paper (course) Registration is 4th November, 2024.

Exam Form Fillup notification will be released with a detailed guide.

Principal, I/C Abhayapuri College Abhayapuri

GU Student Portal User Manual for the Course Selection and Examination Form Submission For Semester I Students

Introduction

New Student Registration (Self-Registration)

Course Selection process

Introduction

This document is the reference for students, for online submission of Examination form of Gauhati University through Samarth student portal (https://gauhati.samarth.edu.in)

Login

Step 1: Open the https://gauhati.samarth.edu.in link, the homepage will appear as below:

In the student portal homepage, students will be able to see three (3) options as follows:

1. Login

a. Already registered students can directly login using their login credentials of the portal.

2. New Registration

a. Students doing first-time registration have to click on the "**New Registration**" option to generate their login credentials.

3. Reset Password

a. If a student forgets his/her password they can reset it using the "Reset password" option.

Note:

Enrolment Number as assigned on the central admission portal for 2024. If you do not have your enrolment number contact your College to get your enrolment number or Login to admission portal 2024 (https://assamshesp.samarth.edu.in) to check your enrolment number.

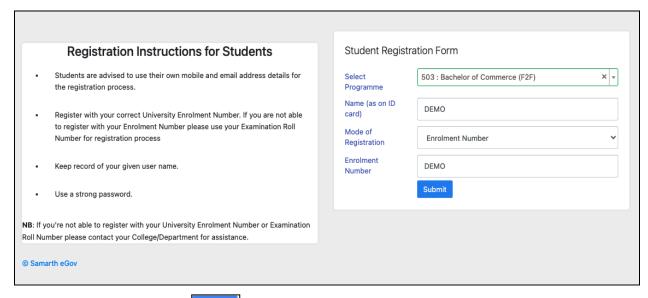
New Student Registration

Step 1. Students can register themself by clicking on the "New Registration" Button,

After that, the following details need to be selected/entered by the students:

• Programme

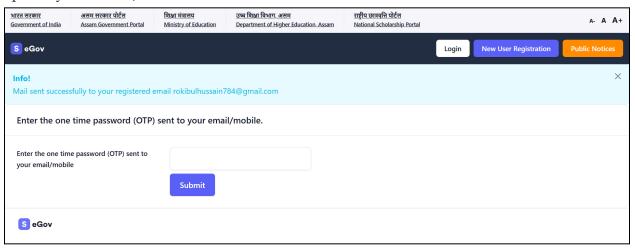
- Name (as on ID card)
- Mode of Registration
 - o Enrollment Number
- Enrollment Number



Then, click on the button.

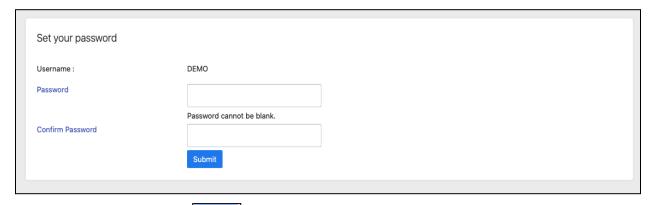
After that, a new window will appear. Students needs to enter the one time password (OTP) sent to their registered email/mobile no.

In case the mobile number or e-mail ID is incorrect, then kindly contact the College to update your email/mobile number.



Then, click on the Submit button.

After successfully verifying the OTP received via Mail/SMS, click on the button to proceed. Once the OTP is verified, students need to set a password for their login in a new window.



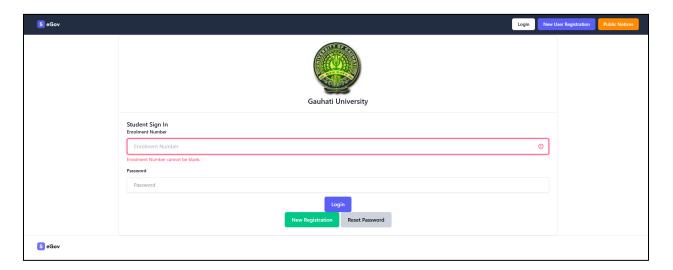
Then, click on the button.

Note: The students need to note down the username for further use.

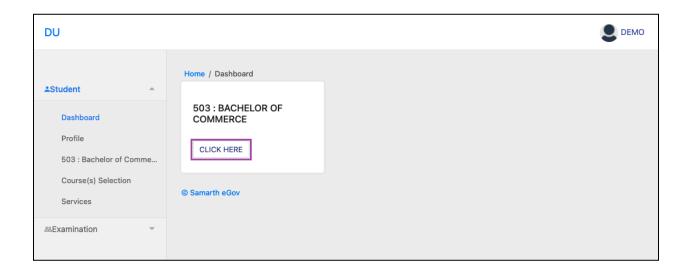
Course Selection Process

For the selection of the courses, students need to follow the below-mentioned steps:

Step 1: Login to Student Portal with valid credentials

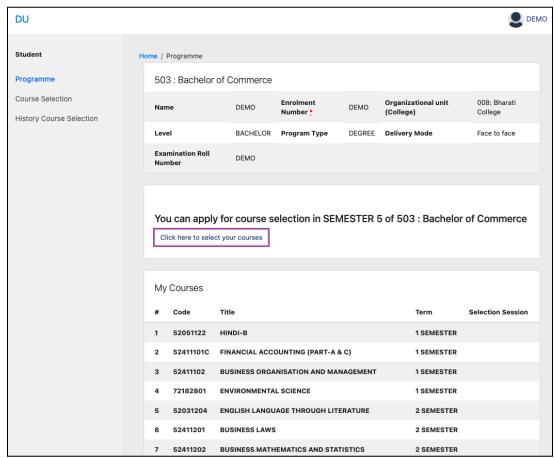


Step 2: After successful login, the student will be redirected to the dashboard. Then the students need to click on button to view/select the courses related to their respective programme.

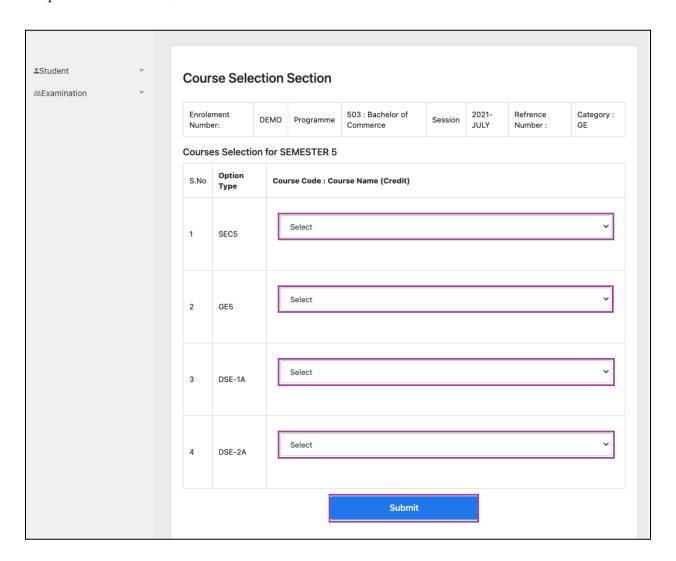


Step 3: After that, a new window will appear. Here, students can view their courses and also select their courses.

To select the courses, students need to click on ______ button.



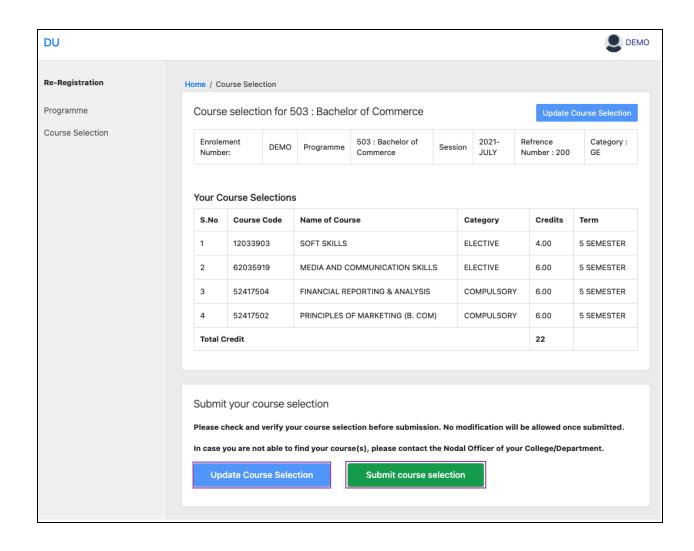
Step 4: After clicking on the button, students need to select the courses from the dropdown lists. Then, click on the Submit button.



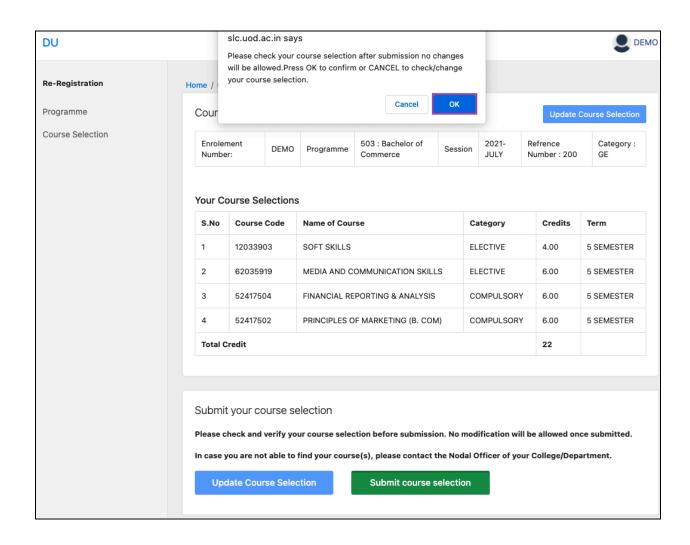
Step 5: After clicking on the **"Submit"** button, students will be able to preview the list of selected courses.

In that, Students can update their courses selection by clicking on button.

Step 6: Then, click on button to finally submit the selected course.



Step 7: A pop-up window will appear for confirmation of selected courses. On that, click on the "**OK**" button.



After successful completion of the course selection a new window will appear with the message that "Courses submitted successfully".

