



## MEETING 5

(IQAC Meeting)

Date: 11/11/2023

A meeting of IQAC (Internal Quality Assurance Cell), Abhayapuri College is held on 11/11/2023 at 12:00 noon to discuss the agenda mentioned below. The principal, Dr. S. Nath of Abhayapuri College chaired the meeting.

### Agenda:

1. Review of the resolutions adopted in the IQAC meeting held on 28<sup>th</sup> September, 2023.
2. Finalizing a tentative date of a full fledged IQAC meeting.
3. Initiation of a lecture series related to NAAC assessment and related parameters.
4. Setting up of Internal Complaints Committee, as per UGC regulations, 2015.
5. Initiatives to organize campus placements.
6. Initiatives to involve students in the Apprenticeship Training at Bongaigaon Refinery (Last date of application: 20-11-2023).
7. Planning a webinar on "National Apprenticeship Training Scheme (NATS)", to be organized by Board of Practical Training (Eastern Region), Ministry of Education, Dept. of Higher Education, Govt. of India.
8. Discussion on the proposal of setting up of E-cell / Business Incubator from Campus Connect India.
9. Miscellaneous.

### Members Present

1. Dr. Sadananda Nath
2. Dr. Rajesh Tiwari
3. Mr. Pranjit Kalita
4. Dr. Gahin Ch. Das
5. Dr. Bijoy Barman
6. Dr. Silpi Shikha Mahanta
7. Dr. Subrata Sarkar
8. Dr. Kuleswar Singha
9. Dr. Santanu Konwar
10. Dr. Mandeep Kaur
11. Ms. Aakanksha S. Bhargava

### Resolutions Adopted

Resolution 1: The meeting discussed about the resolutions adopted in the IQAC Meeting held on 28<sup>th</sup> September, 2023. During the discussion, it was listed resolutions 1, 2, 4, 9, 11 and 12 have been successfully completed and the resolutions 3, 5, 6, 7, 8, 10 and 14 are in process of completion. Apart from these, resolutions 13 is to be discussed in the staff meeting to be held soon.

Resolution 2: After discussion, the meeting resolved that a full-fledge meeting of IQAC will be conducted before the commencement of 3<sup>rd</sup> semester examination 2023. The tentative date for which will be selected in between the period of 25<sup>th</sup> and 29<sup>th</sup> November, 2023.

Resolution 3: The meeting after discussion, resolved that the lecture series related to NAAC assessment and related parameters will start from 22<sup>nd</sup> November 2023. This will be initiated by Dr. Rajesh Tiwari, Head, Dept. of English, Abhayapuri College and Advisor, IQAC, Abhayapuri College, in which he will focus on various parameters related to NAAC Criterion 1.

Resolution 4: The meeting discussed about the setting up of internal complaint committee. It was resolved that the committee will be composed of 4 members as per UGC regulation, 2015. Out of these 4 members, 3 members will be from the college (2 female mandatory out of which one should be a senior faculty member) and 1 member will be from other background i.e. either NGO or law. The names of the following faculty members are suggested

1. Ms Nazima Ahmed
2. Ms. Anupama Swargiary
3. Ms. Bhagbati Narzary
4. Dr. Rajesh Tiwari
5. Advocate Jyoti Rani Barman

\*No sexual harassment committee is required.

Resolution 5: It was resolved in the meeting that Ms. Nusparbin Choudhury, Dept. of B. Voc., Abhayapuri College, shall be assigned the responsibility to conduct campus training or on-job training.

Resolution 6: After discussion, the meeting resolved that the IQAC of the college will appeal to all the departments of the college to provide eligible candidate for the Apprenticeship training at Bongaigaon Refinery.

Resolution 7: The meeting resolved to fix a tentative date for a webinar on National Apprentices Training Scheme (NATS) to be organized by Board of Practical Training (Eastern Region), Ministry of Education, Dept. of Higher Education, Govt. of India.


Resolution 8: After discussion, the meeting resolved that the proposal of setting up of e-cell/business incubator from campus connect India, currently had no relevance in the institution and hence no initiatives have been taken in this regard.


Resolution 9: In addition to the previous resolutions, the meeting also resolved that a general staff meeting will be held on 20<sup>th</sup> November, 2023 in which the finalization of committees and sub-committees will take place.

#### ACTION TAKEN REPORT

S. No.	Resolution No.	Action Taken
1	1	The dated of the full-fledge meeting of IQAC has been further postponed.
2	2	The lecture series related to NAAC assessment and related parameters has been postponed.
3	3	The internal complaint committee has been set up.
4	4	Ms. Nusparbin Choudhury, Dept. of B. Voc., Abhayapuri College, has been assigned the responsibility to conduct campus training or on-job training.
5	5	The appeal has been made to all the departments of the college.

6	6	The proposed webinar on National Apprentices Training Scheme (NATS) to be organized by Board of Practical Training (Eastern Region), Ministry of Education, Dept. of Higher Education, Govt. of India, has been cancelled due to some unavoidable circumstances.
7	7	The committees and sub-committees of the college has been finalized in the general staff meeting.

  
 Principal  
 Abhayapuri College  
 Abhayapuri

  
 Coordinator of IQAC  
 Abhayapuri College  
 Abhayapuri  
 Coordinator  
 IQAC  
 Abhayapuri College