



**MEETING 6**  
**(General Staff Meeting)**

Date: 20/11/2023

A general staff meeting is organized by IQAC, Abhayapuri College on 20/11/2023 at 01:30 PM in PCS Seminar Hall of the college to discuss the agenda mentioned below. Dr. S. Nath chaired the meeting.

**Agenda:**

1. Highlight of the resolutions adopted in the IQAC meetings held on 28<sup>th</sup> September and 11<sup>th</sup> November, 2023.
2. Discussion on the letter to HoD of all departments dated 06-10-2023 comprising the List of suggestive activities to be carried out by the departments.
3. Discussion on the appeal of call for proposals, dated 13-10-2023, of **Research Projects, National and International Seminars and Conferences.**
4. Generation of a student welfare fund.
5. Finalization of the committees and subcommittees for the session 2023-24.
6. Miscellaneous.

**Members Present:**

1. Dr. S. Nath
2. Dr. R. Tiwari
3. Mr. P. Kalita
4. Dr. S. Konwar
5. Mr. A. R. Khan
6. Mr. A. I. Ahmed
7. Mr. B. J. Das
8. Ms. S. Devi
9. Mr. M. Nath
10. Ms. P. Das
11. Dr. M. Kaur
12. Ms. A. S. Bhargava
13. Dr. P. Devi
14. Mr. M. Islam
15. Ms. N. Ahmed
16. Ms. R. Basumatary
17. Dr. N. R. Bhuyan
18. Dr. G. C. Das
19. Mr. N. I. Chakdar
20. Mr. W. Ali
21. Mr. D. Das
22. Dr. D. Gogoi
23. Dr. D. Mahanta
24. Dr. K. Singha
25. Mr. D. I. Kathar
26. Dr. N. Mazumdar

27. Ms. T. R. Prodhani
28. Ms. A. Swargiary
29. Ms. B. Narzary
30. Mr. M. Narzary
31. Dr. S. S. Mahanta
32. Dr. P. Hazarika
33. Mr. R. Islam
34. Mr. R. Choudhury

#### Resolutions adopted

Resolution 1: The meeting after discussion resolved that a few faculty members of the college should go for the Training of Trainers (ToT) in order to embed more skill based courses in the new curriculum based on NEP 2020.

Resolution 2: The meeting after discussion resolved that a lecture series on NAAC assessment and accreditation process be initiated as soon as possible.

Resolution 3: The meeting after discussion resolved that the department of English, Zoology and Philosophy will prepare proposals for arranging national seminars in their related field and submit it to IQAC within a very short period. All other departments will also prepare proposals and submit them to IQAC as per feasibility.


Resolution 4: After discussion in the meeting, it is resolved that a Student Welfare Committee and the said committee will decide on the way of raising the fund and the process of its utilization.

Resolution 5: The meeting after discussion resolved that the committees and subcommittees of the college should be constituted for 5 years in connection with the period of NAAC assessment.

#### ACTION TAKEN REPORT

S. No.	Resolution No.	Action Taken
1	1	Six Faculty members has been selected in the general staff meeting and the faculty members are asked to choose the subject area for which they wish to undergo the training.
2	2	The lecture series related to NAAC assessment and related parameters has been postponed.
3	3	The departments are working on the proposals for arranging national seminars.
4	4	A Student Welfare Committee has been formed.
5	5	The committees and subcommittees of the college has been constituted for 5 years.

  
Principal  
Abhayapuri College  
Abhayapuri

  
Coordinator of IQAC  
Abhayapuri College  
Abhayapuri  
Coordinator  
IQAC  
Abhayapuri College