



## **Minutes of IQAC meeting held on 26/11/2024**

A meeting of the IQAC was held on **26/11/2024 at 11-30 AM** in IQAC room of the college. Following members were present in the meeting

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|------------------------|-------------|
| 1. Mr. Pranjit kalita. | Chairperson |
| 2. Mr. Abhijit Barman. | Coordinator |
| 3. Dr. Rajesh Tiwari   | Member      |
| 4.Mr. Jagannath Das    | Member      |
| 5. Dr. Hitoram Roy     | Member      |
| 6. Dr. Gahin ch. Das   | Member      |
| 7.Dr. Bijoy Barman     | Member      |
| 8. Dr. Pori Devi       | Member      |
| 9. Mr. Dharmendra Das  | Member      |
| 10. Dr. Subrata Sarkar | Member      |
| 11. Dr. Mandeep Kaur   | Member      |

### **Agenda of meeting held on 26/11/2024:**


1. Confirmation of the resolutions of the previous IQAC meeting held on 06/08/2024.
2. Discussion regarding the progression of Action plan of the IQAC for the session 2024-25.
3. Discussion Regarding perspective plan of the College.
4. Discussion Regarding the Best practices of the College.
5. Discussion Regarding the proposed reformed attributes(i.e., Input, Process and outcomes) of NAAC binary accreditation process allotted to study for special committee.
6. Discussion regarding the Analysis of the result for the Year 2023 & 2024.
7. Discussion Regarding inclusion of the remaining members of IQAC.
8. Discussion regarding the upliftment of Academic Environment for the coming session.
9. Miscellaneous.

### **A. Action taken Report of the resolution of Previous meeting held on 06/08/2024**

- i) All the minutes of previous IQAC meeting was reviewed and approved by all the IQAC members present in the meeting.
- ii) IQAC has informed to Mr. Ikramul Islam that he was nominated as the member of IQAC from local society.
- iii) The Annual plan of IQAC submitted by IQAC coordinator is approved by IQAC.
- iv) The Feedback submitted by Students, Alumni, Parents and teachers was analyzed by the formed committee headed by Dr. Gahin chandra Das and report is submitted.
- v) The departments are following their action plan for 2024-25 as they submitted earlier.
- vi) The committee formed as per draft of the new Binary accreditation for attributes.
- vii) The list of works/events/programmes prepared by IQAC was circulated to all the departments.
- viii) All the departments submitted their monthly progress Reports.

**B. The following resolutions were adopted in the meeting held on 26/11/2024**

1. The Committee reviewed the minutes of the previous meeting of IQAC held on 06/08/2024 and approved all the resolution taken in the meeting.
2. The meeting discussed about the submitted Action plan of the departments and IQAC and resolved that these plans be circulated again to the departments for implementation.
3. Resolved that departments of the college and IQAC again prepare proposals for Seminar/Conferences/workshops and apply to the funding authority.
4. The meeting resolved to reconstitute the Academic grievance and redressal committee of the college.
5. Resolved that Principal i/c and IQAC coordinator of the college be authorized to co-opted two faculties for each attributes as per draft of New Binary accreditation of NAAC and circulate.
6. The meeting discussed about the analysis of pass out students for the batches 2023 & 2024 be complete as earliest. It is resolved that Dr. Pori Devi is authorized to do the analysis.
7. It is resolved that Mr. Bola Ram Dutta, Director, Chairman, Bongaigaon District Milk Producers Cooperative Union Ltd., North Salmara be included as Industry partner member to IQAC.
8. The meeting resolved that Dr. Ghana Gogoi, Retd. Associate Professor and University Nominee be included as the member from Management to IQAC.
9. Resolved that Mr. Dipankar Sarma, Secretary, Alumni Association was nominated as the member from Alumni to IQAC.
10. The meeting resolved that Office Head Assistant Mr. Manoj Kumar Chakraborty was nominated as senior administrative member.
11. It is resolved that the General Secretary of union body be included as the student member to IQAC.
12. The meeting discussed about the best practice of the college and resolved that each member of IQAC should think about it and submit the proposal to IQAC within a short period.
13. The house discussed about the academic environments of the college and resolved that 75 % attendance of the student's presence in the classrooms be maintained strictly.

  
Principal i/c  
Abhayapuri College  
Abhayapuri  
Principal, i/c  
Abhayapuri College

  
Coordinator of IQAC  
Abhayapuri College  
Abhayapuri  
Coordinator  
IQAC  
Abhayapuri College