

অভয়াপুরী মহাবিদ্যালয়
অভয়াপুরী

PROSPECTUS
2020-21



ABHAYAPURI COLLEGE
ABHAYAPURI

Accredited B Grade by NAAC (CGPA 2.5)

Forewords

This prospectus is designed for the students aspiring to take admission in Abhayapuri College, Abhayapuri. The main purpose of this prospectus is to acquaint the students with the educational atmosphere and the academic procedures during their specific stay at Abhayapuri College, Abhayapuri.

In this prospectus, students will learn about general campus life and the services available for them from the various departments and wings. They will also be apprised of current academic programmes offered and the requirements for their degree programmes.

While information and provisions contained in this prospectus normally apply, the College reserves the right to change any provision stated herein without prior notice. It is imperative that the prospectus is read in conjunction with General Regulations and with other important documents from department/wings pertaining to policies and regulations that affect students. If the students adopt and follow the guidelines in this document, they will enjoy the pleasure of success which comes through hard work and discipline.

Students willing to take admission at Abhayapuri College are advised to read thoroughly the prospectus before proceeding for admission.

Dr. Sadananda Nath, MA, PhD
Principal
Abhayapuri College, Abhayapuri

ABHAYAPURI COLLEGE: A PROFILE

Abhayapuri College came to its existence on the 13th of August, 1955 as a result of the zeal and tireless endeavour of some great minds of the locality under the leadership of late Govinda Chandra Dev Sarma and the whole-hearted support of the local people. The residents of Abhayapuri, the headquarters of the then Bijni Raj Estate and the people of the adjoining areas were fired by the dream of having a centre of higher education in this backward region and they joined hands for the cause.

Since then, Abhayapuri College has been at the service of the region shaping young minds and paving their way to the future.

Abhayapuri College is situated at the heart of Abhayapuri town, the headquarters of North Salmara Sub-Division of Bongaigaon district, Assam. Abhayapuri is a small town nestled amidst isolated hillocks and blessed with an abundance of scenic beauty and a serene and pristine environment. The town and its surrounding area is scattered with many historical monuments that are a reminder of a bygone era. Abhayapuri gets its name after Rane Abhayeswari, the queen of the former Bijni Raj Estate.

Beginning its journey with only the Arts stream, Abhayapuri College came to be incorporated under deficit Grants-in-Aid system by Assam govt. in 1962. In the same year the college also **came under 2(F) and 12(B) recognition by University Grants Commission (UGC)**. The Science stream, introduced in 1979, was also brought under the deficit Grants-in-Aid system in 1986 and with this the College took a major stride towards its goal of higher education in the region. At present the college has introduced the courses of Vocational Studies in Information Technology (IT) and Tourism and Travel Management (TTM).

It has been a fruitful but arduous journey for Abhayapuri College since last **65** years. Due to the selfless and ardent efforts of the College authorities along with the co-operation of accomplished and dedicated teachers and office staff, students and the public of the locality, Abhayapuri College has been able to achieve its present prestigious position. It is a matter of pride that in the Golden Jubilee year of 2004 the College was assessed and accredited by the National Assessment and Accreditation Council (NAAC) with 'B' Grade during the first cycle of its inspection. In the year 2016, the college was again awarded 'B' grade (CGPA 2.50) by National Accreditation and Assessment Council (NAAC) during its **2nd Cycle of inspection**. In course of time Abhayapuri College has developed into an institution of excellence for higher learning. Today, the hallmarks of the College are regular classes, good academic performance, periodic evaluation, ample opportunities for holistic growth, a disciplined ambience, and an affable teacher-student relationship. Abhayapuri College, on the journey towards its goal of a knowledge hub, has been adopting the following vision and mission.

VISION

To impart holistic and progressive education with a view to moulding students into competent, confident and responsible citizens ingrained with high moral and cultural values.

MISSION

* To impart higher education up to postgraduate level by using contemporary teaching-learning methods in both formal and distance learning modes.

* To offer a host of career oriented and vocational courses including computer courses so as to equip students to confidently face competition and the growing demands of the fast-changing job market.

* To develop a scientific temperament and instil humanitarian values in young minds.

* To raise awareness and empathy among students towards the problems of their society through the Extension Education Programmes of the College. To work towards all-round development of the students through regular personality development programmes, soft skill trainings, seminars and co-curricular activities aimed at bringing out their best and to give them an edge over others.

ABHAYAPURI COLLEGE AT A GLANCE

1. Name of the College : Abhayapuri College
2. NAAC's Grade : Accredited (Cycle-2) B Grade in 2016 (CGPA 2.50) by NAAC
3. Address:
 - i. Postal Address : Abhayapuri College,
PO-Abhayapuri,
Dist-Bongaigaon,
State-Assam,
PIN-783384
 - ii. Telephone No. : 03664-281424
 - iii. Fax : **03664-281424 (not Required)**
 - iv. E-Mail : abhcollege@rediffmail.com, collegeabhayapuri@gmail.com
 - v. website : www.abhayapuricollege.in
4. Date of Establishment : 13th August, 1955
5. Category of College : Affiliated College
6. Affiliating University : Gauhati University
7. Nature of Affiliation : Permanent
8. Affiliation to the UGC : Affiliated to the UGC under 2(f) & 12 (b)
9. Financial Category : Provincialised in 2006
10. Course Offered:
 - i. Higher Secondary Courses in Arts and Science under AHSEC

- ii. T.D.C. in Arts & Science (**Honours & Regular**) under GU, Guwahati
 - iii. **UGC sponsored Vocational Courses in IT and TTM under GU**
 - iv. **Diploma/Advance Diploma in Accounts & Financial Services under UGC Community College Scheme.**
 - v. Distance Education under K.K. Handique State Open University Courses
 - vi. Courses of the Institute of Distance and Open Learning (IDOL), GU.
 - vii. **PGDCA in Regular mode under Gauhati University**
 - viii. Diploma in IT & Tally
11. Existing Staff:
- i. **Principal** : **01**
 - ii. **Teaching** : **Permanent 42 + (05 Vacant, likely to be filled up)**
 - iii. **Librarian** : **Permanent 01**
 - iv. **Non-Teaching** : **09 + (08 Vacant)**
12. President of G.B. : **Vacant**
(**Prof. SC Sarania, MA, Senior Most GU Nominee acting as President**)
13. Principal : Dr. Sadananda Nath, MA, PhD
14. Vice-Principal : Prof. Simanta Kalita, MSc

COURSES OF STUDY

HIGHER SECONDARY COURSE

Eligibility	: HSLC or Equivalent
Duration	: Two years (1 +1)
Stream	: Arts and Science
Affiliation	: Affiliated to Assam Higher Secondary Education Council
Selection	: Merit based
Number of Seats	: 150 (in Arts Stream); 60 (in Science Stream)

Subject Offered

i. Arts Stream

English (Compulsory), M.I.L. (Options- Assamese/Alternative English), Environmental Studies (Compulsory) Economics, Political Science, History, Education, Logic & Philosophy, Arabic, Advance Assamese, Geography, Swadesh Adhyayan and Mathematics.

(A Student is allowed to offer any one of the subjects of Arabic and Advance Assamese (*not both*) in H.S. level).

ii. Science Stream

English and Environmental Studies (Compulsory), MIL/Alternative English, Physics, Chemistry, Mathematics and Biology

THREE YEARS DEGREE COURSES

Eligibility	: 10+2 or Equivalent
Duration	: Three years (06 Semester) Degree Courses
Stream	: Arts and Science
Affiliation	: Affiliated to Gauhati University, Guwahati.
Selection	: Admission is given strictly on the basis of merit.
Number of Seats	

- i. **Arts Stream** : 300 in Honours Course and 300 for Regular Course
(Admission in Regular Course in Arts is restricted to a limited combinations of subjects only)
- ii. **Science Stream**: 150 in Honours Course and 10 in Regular Course

SUBJECT OFFERED

a) Arts Stream

English Communication (Compulsory in First Semester), Environmental Studies (Compulsory in Second Semester), Assamese, Elective Assamese, Economics, Political Science, History, Education, Philosophy, Arabic, Geography and Mathematics

b) Science Stream

English Communication (Compulsory in First Semester), Environmental Studies (Compulsory in Second Semester), Botany, Chemistry, Computer Science, Mathematics, Physics, and Zoology

Subjects of Honours Courses (HC's) Offered

i) Arts Stream

English, Assamese, Economics, Political Science, History, Education, Philosophy, Arabic, Geography and Mathematics

(In Arts Stream Honours Courses are offered only in Day Shift)

ii) Science Stream

Physics, Chemistry, Mathematics, Botany and Zoology

Subjects of Regular Course (RC's) Offered

a. Arts Stream

Arabic, Education, Philosophy and Political Science

(Regular Courses in Arts stream are offered only for the students of Evening shift)

b. Science Stream

Botany, Chemistry, Computer Science, Mathematics, Physics and Zoology

PROFESSIONAL AND CAREER ORIENTED PROGRAMMES

The College has been pursuing the following professional and career-oriented programmes under common platform of the "The School of Professional Studies, Abhayapuri College".

PROGRAMME	DURATION	REQUISITE QUALIFICATION
1. D.C.A. (Regular) Under G.U.	02 Semester	Any Graduate
2. P.G.D.C.A.(Correspondence) under IDOL,G.U.	02 Semester	Any Graduate
3. BCA under KKHSOU	06 Semester	H.S. Passed
4. BBA under KKHSOU	06 Semester	H.S. Passed
5 CCA under IDOL, G.U.	06 Months	H.S.L.C. Passed
6. M.A. under KKHSOU (Assamese & Political Science)	02 Years	B.A. Passed
7. SHORT TERM COURSES:		
CICA,DTP	03 Months	
Diploma in Internet and Web Designing, Tally, C & C++	03 Months 03 Months	H.S.L.C. Passed
8. P.G. Courses Under IDOL, G.U.		
a) M.A./MSc. Assamese, Bengali, Bodo, English, Mathematics, Economics, Philosophy	02 Years	Graduate in Concerned Subject
b) P.G. Diploma Courses PGDSMM,PGDHRM, PGDBM, PGDIM, PGDBFS	01 Years	Graduate in Concerned Subject
9. Bachelor of Vocation (IT & TTM)		
10. Diploma in BFSI (UGC Community College Scheme)	03 years 06 months	H.S. Passed or equivalent H.S. Passed or equivalent

SUBJECT WISE INTAKE CAPACITY IN ALL COURSES

Arts Stream		
Course	Subject	Number of Seats
HS Arts	All Subjects	150
TDC (Arts)		
HC	Arabic	15
HC	Assamese	45
HC	Economics	25
HC	Education	40
HC	English	40
HC	Geography	35
HC	Philosophy	35
HC	Political Science	40
HC	History	25
Total		300

Science Stream		
Course	Subject	Number of Seats
HS Science	All Subjects	60
TDC (Science)		
HC	Botany	25
HC	Chemistry	25
HC	Computer Science	25
HC	Mathematics	25
HC	Physics	25
	Zoology	25
Total		150

Vocational Stream		
Course	Subject	No. of Seats
B Voc	Information Technology	50
B Voc	Travel and Tourism Management	50
Total		100

NUMBER OF SEATS IN REGULAR COURSES (RCs)

Arts and Science		
Course	Subject	No. of Seats
RC in Arts	All Subjects (Fixed Combination)	300
RC in Science	All Subjects except Computer Science	60
	Computer Science	30

**K.K. HANDIQUI STATE OPEN UNIVERSITY
STUDY CENTRE**

ABHAYAPURI COLLEGE

Krishna Kanta Handiqui State Open University, Abhayapuri College Study Centre does not have a long history, if we measure it from time perspective. But if we try to frame its impact on the needy and economically backward students of this area, we will find that in contrast to the little span, it has achieved its goals as expected or beyond expectations. The Study Centre of KKHSOU came into existence in Abhayapuri College after signing an MoU between the K.K. Handiqui State Open University and Abhayapuri College authority In 2007. It was great pleasure for all of us to be a part of this noble effort to make education easily accessible to all, especially for those who are having problems in pursuing institutional qualification through full time programme. Modern education system believes that no one should be deprived of education which is an instrument to enlighten human mind. We, as a premier educational institute of this area, took the responsibility of bringing light of education for all those who were always dreaming of becoming an educated person.

Programmes on offer

KKHSOU Abhayapuri College Study Centre offers the following academic programmes –

Bachelor Degree Programme

✚ Bachelor of Arts (BA) Pass Course:	Duration : Three Years (Six Semester
✚ Bachelor of Commerce (B.Com): (Six Semesters)	Duration : Three Years
✚ Bachelor of Business Administration (BBA) (Six Semesters)	Duration : Three Years
✚ Bachelor of Computer Application (BCA): Semesters)	Duration : Three Years (Six

Master Degree Programme

✚ Master of Arts in Assamese	Duration : Two Years (Four Semesters)
✚ Master of Arts in Political Science	Duration : Two Years (Four Semesters)

Committee for KKHSOU, Abhayapuri College Study Centre

- ⊙ Centre In-charge : Dr.S.Nath, principal
- ⊙ Coordinator : Dr. G. C. Das
- ⊙ Asstt. Coordinator : Prof. W. Ali
- ⊙ Members : Dr. D. Sarma, Vice-Principal
: Prof. D. Patowary
: Dr. Nabajit Mazumder
- ⊙ Coordinator D.El.Ed.: Prof. H. Roy
- ⊙ Mentor : Prof. B. Sarma

Office Staff of KKHSOU Study Centre:

- Mr. Ratul Kakoti. Office Assistant
- Mr. Haren Das, Office Bearer
- Mr. Kishor Adhikary Office Bearer

POST GRATITUDE DIPLOMA IN COMPUTER APPLICATION

PGDCA COURSE

Introduction of PGDCA is the outcome of continuous effort of Science Forum, Abhayapuri College. As back as 28th Oct, 1995 Science Forum organized a day long awareness program on Computer Education in collaboration with National System, Bongaigaon to disseminate the importance of Computer knowledge and skill. With the establishment of Computer Cell Abhayapuri college in July/2002 by the Governing Body gave a bigger boost in computer awareness and the computer education as well. With initiative of computer cell and science forum, PGDCA course in the Distance Mode was introduced in 2006. In the very next session i.e 2007, PGDCA in Regular mode was started under Institute of Distance and Open Learning (IDOL) GU which was previously known as Post Graduate Correspondence School (PGCS), GU. Initially GU accorded permission to admit only 20 students per batch. Due to good academic results and better job opportunity along with non-availability of institution and also due to increased demand for admission into the course ultimately G.U. accorded permission for more students. At present maximum intake capacity is 50 students per batch.

Admission Criteria

Admission is on Merit Basis. Minimum qualification is graduate in any discipline from recognized university.

Facilities available

- a. Well equipped Computer Laboratory.
- b. Departmental Library.
- c. Internet facility.
- d. Departmental Wall Magazine.

PGDCA Uniform

PGDCA students of the college are to wear uniform, during college hours as specified below for boys and girls. No students are allowed to enter the college campus without prescribed uniform during the college hour & examination period.

FOR BOYS: Formal Pink Shirt and Black Trousers.

FOR GIRLS: Girls must wear either Mekhela Sador or Salwar Kameez in the colour as prescribed below.

- a. Mekhela : Black Colour
- b. Sador : Pink colour and Blouse in plain black colour.
- c. Salwar Kameez: Salwar and Dupatta in black colour and kameez in pink colour.
- d. Blazers (for winter): In Black colour for boys and girls.
- e. Shoes: Black Pump shoes for girls and black leather shoes for boys.

Jeans pants and leggings or Churidar are strictly prohibited.

UNDER GRADUATE CHOICE BASED CREDIT SYSTEM (UG-CBCS)

The Choice Based Credit System offers the students a diversity of courses to choose from and the autonomy to decide on the place and time of learning. The Gauhati University has implemented Choice Based Credit System (CBCS) in Under Graduate (UG) level in the colleges affiliated to it from the Session 2019-20.

The undergraduate degree (UG) programme in the Choice Based Credit System (CBCS) will have courses spread across six-semesters of any undergraduate degree course. Two consecutive (one odd and one even) semesters will make up an academic year. An UG course shall be of six Semesters covering three Calendar years (Academic Sessions- June to May). The duration of the Odd Semesters (First, Third, and Fifth) shall be June-November and that of Even Semesters (Second, Fourth and Sixth) shall be December-May.

The courses in UG-CBCS of Gauhati University are categorized primarily into three types of courses viz. Core, Elective, and Ability/Skill Enhancement courses. All the core and elective courses will comprise of six (6) credits and the skill courses are of four (4) credits.

Core Courses

Core course is a necessary course that a student must take in order to complete the degree. The number of core courses for Honours and Regular degrees are different.

Elective Course

An elective course is the one for which a student has some kind of freedom to choose from a pool of courses. There are two kinds of elective courses namely Generic Course and Discipline Specific Course. The generic elective courses are those, which can be chosen by a student belonging to any stream, while the discipline specific elective courses are particular to only the discipline concerned. However, a student pursuing an Honours degree course can choose a generic elective from any other discipline except from the Honours course itself.

Ability/Skill Enhancement Course

An Ability or Skill Enhancement course is aimed at providing the student with skill and ability. These courses have four (4) credits each in contrast to the core or elective courses. The ability enhancement courses must be opted by a student and the student can choose papers from a pool of skill enhancement courses.

Dissertation/Project

A student can opt (subject to condition) a dissertation or a project work in lieu of a 6- credit discipline specific elective course in the sixth semester.

The Notion of Credit

A student needs to earn required number of credits in order to successfully complete a degree. The credit is closely related to the number of stipulated classes a student has to complete. The

following table indicates the number of credit a student can earn for each type of indicated classes.

Class	Duration	Credit
1 Theory Class	1 Hour	1
1 Practical Class	2 Hour	1

Papers and Credits

The Following table gives you an idea about the number of papers one must take in a certain degree course and the total credit it contains.

Degree	Minimum Requirement	Minimum Credits
UG Honours Degree (All Disciplines)	14 Core 2 Ability Enhancement 2 Skill Enhancement 4 Discipline Specific Elective 4 Generic Elective	148
UG Regular Degree (Science)	12 Core 2 Ability Enhancement 2 Skill Enhancement 6 Discipline Specific Elective	124
UG Regular Degree (Huminities/ Social Science/Commerce)	10 Core 2 Ability Enhancement 2 Skill Enhancement 8 Discipline Specific Elective	124

Paper Code and Structure

The code structure of a paper is given below:

AAA-TP-XYXC

AAA	: Subject	:	3- letter subject code (see the suggested table below)
TP	: Type of Course	:	HC (Honours Core) RC (Regular Core) HG (Generic Elective for Honours) RG (Generic Elective for Regular) HE (Discipline Specific Elective for Honours) RE (Discipline Specific Elective for Regular) SE (Skill Enhancement)
X	: Semester	:	Numerical digit for Semester. One of 1, 2, 3, 4, 5 or 6
YY	: Serial No of Paper	:	Two- digit numerical number (within the semester)
C	: Credits	:	Either 6 or 4.
ENG-AE- 1014	:		AECC- English Communication Paper
ASM-AE- 1014	:		AECC- Assamese/ MIL Communication Paper
ENV-AE- 2014	:		AECC- Environmental Science Paper
ENG-CC- X016	:		English Compulsory Paper (X=1or2 depending on semester)
ALT-CC- X016	:		Alt. English Compulsory (X=3or4 depending on semester)
ASM-CC-X016	:		Assamese/ MIL Compulsory (X=3or4 depending on semester)

However, these paper codes are subjected to changes and modifications as per CC-CBCS recommendations.

Structure of a Course (Programme Template)

The following tables provide the detailed papers and credits a student need to take for a certain degree

Abbreviations

AEC	:	Ability Enhancement Paper
SEC	:	Skill Enhancement Paper
DSE	:	Discipline Specific Paper
GEN	:	Generic Elective Paper
XXX	:	Subject 1 (Core/ Primary for Honours/ Regular)
YYY	:	Subject 2
ZZZ	:	Subject 3

B. Sc. Honours Programme

SEMESTER	TYPE	CORE	AEC	SEC	DSE	GEN
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	CREDITS	14X6=84	2X4=8	2X4=8	4X6=24	4X6=24
I		XXX-HC-1016	ENG-AE-1014			GEN-HG-1016
		XXX-HC-1016	ASM-AE-1014			
II		XXX-HC-2016	ENV-AE-2014			GEN-HG-2016
		XXX-HC-2016				
III		XXX-HC-3016		SEC-SE-3XX4		GEN-HG-3016
		XXX-HC-3026				
		XXX-HC-3036				
IV		XXX-HC-4016		SEC-SE-4XX4		GEN-HG-4016
		XXX-HC-4026				
		XXX-HC-4036				
V		XXX-HC-5016			DSE-HE-5XX6	
		XXX-HC-5026			DSE-HE-5YY6	
VI		XXX-HC-6016			DSE-HE-6XX6	
		XXX-HC-6026			DSE-HE-6XX6	

B.Sc. Regular Programme

SEMESTER	TYPE	CORE	AEC	SEC	DSE
	CREDITS	12X6=72	2X4=8	4X4=16	6X6=36
I		XXX-RC-1016	ENG-AE-1014		
		YYY-RC-1016			
		ZZZ-RC-1016			
II		XXX-RC-2016	ENV-AE-2014		
		ZZZ-RC-2016			
		YYY-RC-2016			
III		XXX-RC-3016		SEC-SE-3XX4	
		YYY-RC-3016			
		XXX-RC-3016			
IV		XXX-RC-4016		SEC-SE-4XX4	
		YYY-RC-4016			
		XXX-RC-4016			
V				SEC-SE-5XX4	XXX-RC-5XX6
					YYY-RC-5XX6
					ZZZ-RC-5XX6

VI	SEC-SE-6XX4	XXX-RC-6XX6
		YYY-RC-6XX6
		ZZZ-RC-6XX6

B.A. Regular Programme

SEMESTER	TYPE→ CREDITS→	CORE 12X6=72	AEC 2X4=8	SEC 4X4=16	DSE 6X6=36	GEN 2X6=12
I		ENG-CC-1016	ENG-AE-1014			
		YYY-RC-1016				
		ZZZ-RC-1016				
II		ENG-CC-2016	ENV-AE-2014			
		YYY-RC-2016				
		ZZZ-RC-2016				
III		ASM/ALT-CC-3016		SEC-SE-3XX4		
		YYY-RC-3016				
		ZZZ-RC-3016				
IV		ASM/ALT-CC-3016		SEC-SE-4XX4		
		YYY-RC-4016				
		ZZZ-RC-4016				
V				SEC-SE-5XX4	YYY-RE-5XX6	GEN-RG-5XX6
					ZZZ-RE-5XX6	
VI				SEC-SE-6XX4	YYY-RE-6XX6	GEN-RG-6XX6
					ZZZ-RE-6XX6	

COMBINATION OF COURSES

COURSE COMBINATION FOR B.A. FIRST SEMESTER (HONOURS)

Core (Any One): 2 Papers	AEC (Any One): 1 Papers	GENERIC ELECTIVE (GE) (Any One Other than the Core): 1 Paper
ASSAMESE ENGLISH ECONOMICS POLITICAL SCIENCE HISTORY EDUCATION PHILOSOPHY ARABIC	ENG. COMMUNICATION ASS. COMMUNICATION	ECONOMICS POLITICAL SCIENCE HISTORY EDUCATION PHILOSOPHY ARABIC GEOGRAPHY ASSAMESE

GEOGRAPHY**COURSE COMBINATION FOR B.A. FIRST SEMESTER (REGULAR)**

DISCIPLINE SPECIFIC CORE (DSC) (Any one Combination): One Paper from each.	COMPULSORY: 1 Paper	AEC (Any One): 1 Paper
POLITICAL SCIENCE + EDUCATION EDUCATION + ARABIC POLITICAL SCIENCE + PHILOSOPHY	ENGLISH	ENG. COMMUNICATION ASS. COMMUNICATION

Student admitted in additional shift (evening shift) will be allotted to opt two subjects as discipline specific Core (DSC) subject from the following pool of subject in addition English and Assamese/English communication.

- 1) Education
- 2) Political Science
- 3) Philosophy

COURSE COMBINATION FOR B.Sc. FIRST SEMESTER (HONOURS)

Core (Any One): 2 Papers	AEC (Any One): 1 Papers	GENERIC ELECTIVE (GE) (Any One Other than the Core): 1 Paper
PHYSICS CHEMISTRY MATHEMATICS BOTANY ZOOLOGY GEOGRAPHY	ENGLISH COMMUNICATION	PHYSICS CHEMISTRY MATHEMATICS BOTANY ZOOLOGY COMPUTER SCIENCE GEOGRAPHY

COURSE COMBINATION FOR B.Sc. FIRST SEMESTER (REGULAR)

DISCIPLINE SPECIFIC CORE (DSC) (Any three): One Paper from each.	AEC: 1 Paper
PHYSICS CHEMISTRY MATHEMATICS BOTANY ZOOLOGY GEOGRAPHY COMPUTER SCIENCE	ENG. COMMUNICATION

COMBINATION OF COURSES IN VOCATIONAL STUDIES

1. B.Voc. in Information Technology (IT)

Core Course: All Compulsory (One paper from each)	Ability Enhancement Compulsory Course (AECC)
Office Automation & Desktop Publishing ICT Hardware Introduction to Computer Programming	English Communication

2. B.Voc. in Tourism & Travel Management (TTM)

Core Course: All Compulsory (One paper from each)	Ability Enhancement Compulsory Course (AECC)
Travel Consultant-I Travel Consultant-II On job Training (Practical)	English Communication

BFSI: Accounting and Financial Services

Semester	Code No	Subject	GC/SC	Credit	Total Hours
I	G1.1	Communicative English 1	GC	6	
	G1.2	Fundamentals of Computer	GC	6	
	S1.1	Skill Paper 1.1	SC	6	TH-60 AND PR-180
		Financial Accounting			
	S1.2	Skill Paper 1.2	SC	6	TH-30
		Cost & Management Accounting			
	S1.3	Skill Paper 1.3	SC	2	TH-30
		Computerized Accounting & Documentation			
	S1.4	On Job Practical Training and Report	SC	4	120

CREDITS AND ATTENDANCE

To be awarded credit in Core course, Elective Course, Discipline specific elective course (DSE) Generic course (GE) Course and ability enhancements (AEC) including skill enhancement course (SEC) student must have at least 75 percent of class attendance. In case students fails to have at least 75 percent of class attendance he/she will not be allowed to sit for the end semester examination and will have to earn the concerned attendance after successful completion of the subsequent semester.

For Example, if a student fails to secure the necessary credit in the first semester, then he/she can register in the second and subsequent semesters. But only after the successful

Completion of the sixth semester, he/she can repeat the first semester to earn the deficit credits.

LEAVE OF ABSENCE

A student having less than 75 percent attendance will not be allowed to appear in the end semester examination (ESE). However, a student earning less than 75 percent attendance may apply for leave of absence on medical ground and/or on the ground of extra-curricular activities as per the guidelines mentioned below.

Medical Leave

Any student securing less than 75 percent attendance due to medical reasons will have to apply for medical leave in the a prescribed form accompanied by clear reason(s) for absence to the authorized functionaries within 7 (seven) days from the date of absence. The completed form will have to be supported by a medical certificate from an authorized medical practitioner. The principal will examine each case of medical absence individually and decide whether it merits exemption. **However, the minimum attendance after accounting for medical leave granted will still have to be 75 percent.**

Under no circumstance will a student be allowed to appear for the end semester examination or continue with the programme if his/her attendance, after consideration of medical leave, falls to below 75 percent. Further, consideration for medical leave will be subject to the condition that the student must have a minimum of 60 percent attendance.

Prescribed co-curricular activities (CCA) Leave

For absence due to participation in prescribed co-curricular activities the claims for CCA leave will have to be made in a prescribed form and supported by authenticated certificate from the concerned authority. Only those students, whose names are on the list of student made available by the principal as being allowed to participate in such activities, will be considered for CCA leave. The principal will examine each individual case of CCA leave applied for and decide whether it merits exemption. However, the minimum attendance after accounting for CCA leave granted will still have to be 75 percent.

Under no circumstance a student will be allowed to appear for the end semester examination or continue with the programme if his/her attendance, after consideration of leave for co-curricular activities, falls to below 75 percent.

EXAMINATION, EVALUATION AND GRADING

EXAMINATIONS

Examination, whether internal or external, theory or practical, would be counted separately for the purpose of considering a student passed or failed.

- If a student does not appear in a paper (internal or external, theory or practical) of an examination, he/she will be considered failed in that paper. And, any paper where a student fails will be called an “Arrear” paper of that student.

- In case a student fails in any one or more paper in an end semester examination, she/he can appear in all the paper in which she/he failed.
- A student having Arrear in external examination, either in theory and practical paper, shall be allowed chance to clear the same in the next available end semester examination, with the following restrictions.
 - No student will be allowed to appear in the first and fifth semester examination simultaneously.
 - No student will be allowed to appear in the second and sixth semester examination simultaneously.
- The first and the fifth semester examination will be held simultaneously, while the third semester examination will be held separately. Similarly the second and the sixth semester examination will be held simultaneously. While the fourth semester examination will be held separately.
- A student may be allowed once to reappear in any one of the honours theory paper in each of the first, second and third semester for betterment of marks if the candidate secured pass mark in all paper. Students will be allowed to reappear only in the next similar examination. Marks obtained either in the earlier examination or the subsequent examination, whichever is higher, will be awarded to the student.
- No betterment will be allowed in internal and practical examination in any semester.
- A student must pass all her/his semester examination including arrear and betterment chance within six year from the date of admission to the first semester. In this context, six year means six academic sessions. In the event of a student failing to do so, she/he will have to take fresh admission in semester. Subject to the said condition, a student who could not appear or who fails in any semester examination will be allowed chance to clear the same as follows.
 - a) First semester with regular third semester examination
 - b) Second semester with regular fourth semester examination
 - c) Third semester with regular fifth semester examination
 - d) Fourth semester regular sixth semester examination
- There shall be no scope for a student to appear as private candidate in any course under CBCS system.
- The schedule of examination will be as per the concern academic calendar. The exact dates of examination and related information will be notified by the office of the controller of examination, Gauhati University, Guwahati.

Evaluation

A student's performance will be evaluated throughout the year based on continuous assessment. Evaluation of the student performance in each semester for every course/paper will be based on the following:

- Internal assessment (IA)
- End semester examination (ESE)

For a student to pass in a course/paper, she/he has to pass in both internal assessment and end semester examination separately.

Internal Assessment (IA)

Internal Assessment will ideally account for 20 percent of the total marks allotted to a course/paper. For evaluating the performance of the students in a continuous way, the following measure will be adopted for distribution of marks earmarked for Internal Assessment.

- Sessional or midterm examination will be conducted for 50 percent of the total marks allotted for IA of a course/paper. For example, if 20 marks are allowed for IA of a course/paper, then 10 marks will be kept aside for assessment in sessional or midterm examination. The sessional examination will be held for 30 marks for the convenience of setting question(s) and covering the syllabus and the marks secured by the student will be proportionately converted to be out of 10 marks. Duration of the examination will be one hour. The question paper of sessional or midterm examination will be set by the concerned teachers and the evaluated answer scripts will be shown to the student and corrections will be made, if any.
- 20 percent of the marks allotted for IA will be awarded to the student based on class attendance. If the total mark for IA is 20, then 4 (four) marks will be awarded to the students based on class attendance. The following criteria will be adopted for awarding marks under this category.
 - a) Class attendance from 76 percent to 80 percent - 1 mark
 - b) Class attendance from 81 percent to 85 percent - 2 marks
 - c) Class attendance from 86 percent to 90 percent - 3 marks
 - d) Class attendance from 91 percent and above - 4 marks

Rest 30 percent of the marks allotted for IA will be distributed and awarded on the basis of performance of the students on the following criteria.

- a) Home assignment
- b) Seminar/group discussions
- c) Performance of co-curricular activities

End semester Examination (ESE)

The ESE will comprise of 80 percent of the total marks earmarked for a course. The ESE shall be of three hours duration for a course whose ESE component exceeds 50 marks. For a

student to pass in a course/paper he/she has to pass in both Internal Assessment and end semester examination separately.

For odd semester, ESE will be held in the month of November and for even semester, the examination will be held in the month of May.

Pass marks

The pass marks in any course/paper will be as follows.

- Theory paper 30 percent
- Practical paper 40 percent

A student must pass in both internal and external examinations of a paper (theory and practical) separately if she/he has to pass in that paper.

Passing a UG course in any subject does not automatically imply qualifying in honours, if any. The following rules will be apply for the Bachelor Degree in any subject with Honours.

- **Simple Pass:** 30 percent to 39 percent marks in aggregate *i.e.* from CGPA 4.00 to less than CGPA 5.00
- **Pass with honours:** 40 percent marks or above in aggregate in honours subject *i.e.* minimum of CGPA 5.00

In case a student with honours in any subject secures less than 40 percent marks in aggregate (*i.e.* CGPA less than 5.00) but 30 percent or above in the honours subject, she /he shall be declared Simple Pass.

In case of project works or dissertation, it shall be separate paper with separately allotted marks and cannot be treated as part of any other theory paper. Pass marks for project work or dissertation will be 50 percent.

Numbers of Attempts

- A student who has completed a semester may be allotted to proceed to the next semester, irrespective of the number of paper in which she/he fails.
- In order to complete an UG degree, a student must obtain pass marks in all the paper prescribed.
- A student having failed to fill in his examination form in the first semester may be allowed to appear in the second semester if all other eligibility criteria are fulfilled.

SELECTION CRITERIA FOR DIFFERENT COURSES

HS (10+2) LEVEL

Candidates are selected strictly on merit basis for admission into H.S. classes of Arts and Science streams.

UG LEVEL

Candidates, willing to study a Honours Course (HC) in any subject mentioned in combination of subjects, will have to opt clearly the subject in the application form. However, they may go for option of one more subject of second preference if there is doubt for getting selection in the first preference in **Honours**.

The selection list of the candidates offering Honours will be prepared on the basis of total marks obtained in the HS Examination plus the marks of the subject opted for Honours. A candidate, not selected for the subject of first preference, may be selected for the second one. However, the candidate, willing to study a subject as Honours, must have to obtain at least 50% marks in HS Examination and at least 45% marks should be obtained in the subject opted for Honours. If a candidate is selected for Honours in two subjects of his/her preference, he/she will get admitted according to his/her **first preference of choice**.

The same process will be followed for selecting candidates for offering Honours in Science subjects as well.

However, it is to be noted that-

1. A candidate must pass all the subject of his/her combination.
2. For Honours Courses, a skill test will be held within one month from the commencement of the classes in order to assess the ability and skill of the students in the concerned subject.
3. Candidate willing to study Chemistry as Honours subject must have Physics/Mathematics as his/her elective subjects.
4. Candidates willing to study Botany as Honours course must have either Zoology or Chemistry as his/her elective subject.

PROCEDURE AND CRITERIA OF ADMISSION

- ❖ Admission process will be completed within the stipulated dates as instructed by Guahati University & Assam higher Education council, Guwahati.
- ❖ The candidates will have to register in the College Website (www.abhayapuricollege.in) with necessary information and then they can download the Prospectus of the college free of cost for the session 2020-21. (A unique ID number will be provided with prospectus for online from fill up.)
- ❖ Admission application from can be accessed only online in the website www.abhayapuricollege.in from the date fixed as given in prospectus as IMPORTANT

events/dates for admission. Filled up form should be submitted online on or before the last date of form submission.

- ❖ Incomplete or partially filled up admission form will be rejected without intimation.
- ❖ All admission shall be strictly on merit basis. A selection list will be published online and also be displayed in the College noticed board in time.
- ❖ A candidate must clearly indicate his/her subject combination in Honours and Regular course in which she/he must have qualifying marks his HS final examination or equivalent exam.
- ❖ Students not selected for Honours Course may undertake Regular Course in the Evening Shift.
- ❖ For reserve seats in any category, a candidate must have to upload his/her relevant certificate /documents.
- ❖ Only the selected candidate will be eligible for admission into different courses.
- ❖ Reservation of seats of candidate belonging to SC,ST(P), ST(H),OBC, MOBC, Differently Abled and Co-curricular Activities will be considered only when his/her relevant documents are uploaded at the time of submission of online filled up form. For co-curricular activities, applicants have to upload National/State level certificate. For Differently Abled candidates, they have to upload medical certificate from competent authority.
- ❖ For selection of candidates of Honours Course the marks of concerned subject and the total marks secured in HS final/equivalent Examination will be considered. To get honours in a subject, the candidate must secured minimum 45 percent marks in the concerned subject.
- ❖ There will be no provision of change of subject once opted at time of admission.

RESERVATION OF SEATS

Category	Percentage of Seats Reserved		Category	Percentage of Seats Reserved
Scheduled Caste	7		Specially able	3
Scheduled Tribes (Hills)	5		Extra Curricular Activities	1
Scheduled Tribes (Plains)	10		Quota for other State	5
OBC &MOBC	27			

The following events on sports and other activities will be considered extra-curricular activities i.e. (NCC/NSS/ music & Culture/ sports/scouts Guides)

- ✓ Representing the country/state in the international/National Events.
- ✓ Winning prize/medal etc. at recognized national/state level competition.
- ✓ Representing the college NSS Camp at state/National level.

- ✓ Representing the college NCC in RDC or participating in the Republic day parade at New Delhi.

IMPORTANT EVENTS DATES FOR ADMISSION

Courses of Study	Date of Issue of Online Admission Forms	Last date of Submission of	Publication of Merit List	Date of Admission
HS 1st year (Sc)	20.06.2020	30.06.2020	To be notified by SEBA	To be notified
HS 1st year (Arts)	20.06.2020	30.06.2020	To be notified by SEBA	To be notified
B.Sc 1st sem	To be notified	To be notified	To be notified	To be notified
BA 1st sem Day shift	To be notified	To be notified	To be notified	To be notified
B.Boc/BFSI 1st Sem	To be notified	To be notified	To be notified	To be notified
BA 1st Sem Evening shift	To be notified	To be notified	To be notified	To be notified

If the candidate fails to appear before the admission board of verification of admission documents etc. at first call, will not be provided a second chance for the same. Further, he/she claim if made for the second chance will not to be accepted in any circumstance.

- A three days induction programme will be held for the newly admitted TDC student before commencement of classes. All the concerned students will have to be present in this programme.
- Student admitted in additional shift (evening shift) will be allotted to opt two subjects as discipline specific Core (DSC) subject from the following pool of subject in addition English & Assamese/English communication.

- 4) Education
- 5) Political Science
- 6) Philosophy

FEES STRUCTURE OF DIFFERENT COURSES

Fees Structure of BA & B Sc Admission for the Session 2020-21, Abhayapuri College

	Fees Head	BA Major /Honours with lab Fees	BA Major with Geography/ Education as one subject	BA General/Regular without Lab Fee	BA General/Regular with Geography as one subject	B Sc Major/ Honours	B Sc General / Regular
1	Admission Fee	400	400	400	400	400	400
2	Tuition Fee	840	840	720	720	1020	840
3	Establishment Fee	800	800	800	800	800	800
4	Laboratory Fee (Gen/Regular)	0	0	0	100	0	400
5	Laboratory Fee (Major/Hons))	0	200	0	0	1000	0
6	Electricity Fee	500	500	500	500	500	500
7	Contingency	300	300	300	300	300	300
8	ID Card	50	50	50	50	50	50
9	Development	500	500	500	500	500	500
10	Library	200	200	200	200	200	200
11	Internal Examination	200	200	200	200	200	200
12	NCC, NSS & Youth Red Cross	60	60	60	60	60	60
13	IQAC & NAAC Processing	100	100	100	100	100	100
14	ICT	120	120	120	120	120	120
15	Student Welfare	50	50	50	50	50	50
16	Co-Curricular	100	100	100	100	100	100
17	Festival	80	80	80	80	80	80
18	Youth Festival/ Music	80	80	80	80	80	80
19	Magazine	100	100	100	100	100	100
20	Student Union	80	80	80	80	80	80
21	Games & Sports	90	90	90	90	90	90
22	Culture/Music	40	40	40	40	40	40
23	Debate & Literature	30	30	30	30	30	30
	TOTAL	4720	4920	4600	4700	5900	5120

Fees Structure of HS (Arts & Sc) Admission for the Session 2020-21, Abhayapuri College

	Fees Head	HS Arts without Lab Fee for Male Students	HS Arts without Lab Fee for Female Students	HS Arts with Geography as one subject for Male Students	HS Arts with Geography as one subject for Female Students	HS Science for Male Students	HS Science for Female Students
1	Admission Fee	400	400	400	400	400	400
2	Tuition Fee	600	0	600	0	720	0
3	Establishment Fee	700	700	700	700	700	700
4	Laboratory Fee	0	0	50	50	400	400
5	Council (Registration & Enrllment)	200	200	200	200	200	200
6	Electricity Fee	500	500	500	500	500	500
7	Contingency	300	300	300	300	300	300
8	ID Card	50	50	50	50	50	50
9	Development	500	500	500	500	500	500
10	Library	200	200	200	200	200	200
11	Internal Examination	120	120	120	120	120	120
12	NCC, NSS & Youth Red Cross	60	60	60	60	60	60
13	IQAC & NAAC Processing	100	100	100	100	100	100
14	ICT	120	120	120	120	120	120
15	Student Welfare	50	50	50	50	50	50
16	Co-Curricular	100	100	100	100	100	100
17	Festival	80	80	80	80	80	80
18	Youth Festival/ Music	80	80	80	80	80	80
19	Magazine	100	100	100	100	100	100
20	Student Union	80	80	80	80	80	80
21	Games & Sports	90	90	90	90	90	90
22	Culture/Music	40	40	40	40	40	40
23	Debate & Literature	30	30	30	30	30	30
	Proposed Total for the Session 2020-21	4500	3900	4550	3950	5020	4300
	Last Year Total was as	4470	3870	4520	3920	4990	4270

Admission Fees of B Voc (IT & TTM) for the Session 2020-21, Abhayapuri College

	Fees Head	Proposed Fees of B. Voc IT & TTM for 2020-21
1	Admission Fee	400
2	Course Fee	4000
3	Establishment Fee	800
4	Laboratory Fee	400
5	Electricity Fee	500
6	Contingency	300
7	ID Card	50
8	Development	500
9	Library	200
10	Internal Examination	200
11	NCC, NSS & Youth Red Cross	60
12	IQAC & NAAC Processing	100
13	ICT	120
14	Student Welfare	50
15	Co-Curricular	100
16	Festival	80
17	Youth Festival/ Music	80
18	Magazine	100
19	Student Union	80
20	Games & Sports	90
21	Culture/Music	40
22	Debate & Literature	30
	TOTAL	8280

Fee for PGDCA & UGC Community College Programme. Abhayapuri College

	Fees Head	Proposed Fee for Current Year
	PGDCA	
1	For 1st Semester	7100
2	For 2nd Semester	7000
	BFSI, Account & Financial Services	
4	For 1st Semester	3100
4	For 2nd Semester	3000

IMPORTANT RULES AND REGULATIONS OF THE COLLEGE

RULES FOR ENTRY OF VEHICLES TO THE COLLEGE CAMPUS

Abhayapuri College enrolls a huge number of students every year and a lot of students are seen to come to the College by means of two wheelers. During past few years, the College has lost so many lives of bright student in road accidents. Such accidents not only cause emotional trauma, but also financial hardship to the accident victims. As a result, the College authority is compelled to initiate needful steps to mitigate the road accidents and has formulated certain regulations for entry of vehicles to the College campus.

Students willing to come to College in two wheelers must have-

- a. Valid Vehicle Entry Card issued by the Principal
- b. Valid Driving Licence
- c. Registration Card (RC) of the vehicle
- d. Header covered by helmet

Vehicle entry Card will be issued from the office of the Principal on receipt of application in prescribed format. To get the formats, students must submit self-attested photo copies of valid Driving Licence and Registration Card (RC) of the vehicle.

EXAMINATION RULES

In addition to the Final/End Semester Examinations conducted by the Assam Higher Secondary Education Council and Gauhati University for HS and TDC classes respectively, students will have to appear in the Sessional Examinations/Unit Tests conducted by the Home Examination Board of the College as per instruction of the Council/GU. The minimum marks to be secured by the students to pass these examinations are same as stipulated by the AHSEC and GU.

ATTENDANCE RULES

All students must attend every lecture, tutorial and practical classes of the course opted by him/her. However, the attendance requirement is minimum 75 percent of the total classes in each subject. Students not having required attendance in a course will not be allowed to appear in the end-semester or final examination in the course.

COLLEGE UNIFORM

In order to maintain propriety, students of the College are bound to wear uniform during college hours as specified below for boys and girls. **No student is allowed to enter the College campus without prescribed uniform during college hour & examination period.**

Male Students: Formal White Shirt and Black Trousers.

Female Students: Girls must wear either Mekhela Sador or Salwar Kameez in the colour specified below:

a) Mekhela : Muga Colour

b) Sador : White colour with Muga borders and Blouse in plain Muga colour

- c) Salwar : Salwar & Dupatta in white colour and Kameez in Muga colour.
- d) Sweater/Blazers (for winter): In Dark Maroon Colour for both Boys & Girls.
- e) Shoes : Black Pump Shoes for Girls and Black Leather Shoe for Boys.

Jeans Pants and Leggings or Churidar are strictly prohibited. Violation of Dress Code may result in punishment as deemed fit.

RULES FOR MAINTAINING DISCIPLINE

- It is compulsory for students to come to college dressed in the prescribed uniform and with their ID Cards displayed.
- Students will be allowed to stay inside the college campus only during class hours. Students loitering purposelessly inside the classrooms or campus will be punished. Any student who has been assigned special duties during college events or festivals must obtain permission from the authorities to stay inside college beyond the college hours.
- Indulging in any physical/mental aggression upon fellow students or ragging/quarrelling /using abusive language is strictly prohibited inside the College campus. Anyone found guilty of such violent behaviour will be punished.
- It is the duty of students to take care of College property. Anyone found guilty of causing damage to College property will be penalized.
- Drinking alcohol, taking drugs or any kind of intoxication inside the College campus is a punishable offence.
- Smoking, chewing gutkha or paan and spitting on the walls and floors are prohibited. Any student found indulging in any of these activities will be debarred from appearing in the semester exams.
- All student vehicles must be kept within the specified parking area.
- Students are advised to wear helmets while riding their bikes. No biker without a helmet will be allowed to enter the College campus.
- Students are advised to keep their College campus clean. They should dispose garbage in the dustbins provided inside the campus and not elsewhere.
- Students are advised not to bring any expensive gadgets or ornaments to College. The College authority will not be responsible for any theft or loss of the same.

SUPPORT SERVICES OF THE COLLEGE

COLLEGE CENTRAL

Abhayapuri College, Central Library has a well- stacked collection of about 30,345 books, including Text books and Reference books. The Central Library has a good number of Periodicals (Journals and Magazines) of Local, National and International repute and a wide range of regional and national newspapers serving near about the 3000 students and 100

teaching, non teaching staff. This Library is providing various services to its users and trying to expand the wings of its services.

The Central Library follows open Access System reducing the barriers between the books and readers. The Library is automated using SOUL 2.0 (Integrated Library Management Software-ILMS) developed by the INFLIBNET. The users can search the Library Catalogue (OPAC) by Author's name, title, subject, and keywords available on the campus LAN. The Library has the provision of Information Kiosk- Intranet OPAC. Library also Uses Barcode Technology to identify Books, Circulation of Books and to identify student's Identity Cards. The library started automated circulation of books.

The Digital Library of the Abhayapuri College uses DSPACE Software to access Digital Resources. It can be accessed during working hours. 12 terminals are available for the users to browse the internet in library with BSNL Broadband connectivity.

The college library has Institutional Membership under N-LIST Programme, a college Component of e-ShodhSindhu Consortium (INFLIBNET) and can access 31,35000+ E-Books and 6000+ E-Journals freely 24x7.

The librarian conducts Library Orientation Program for newly admitted students in the beginning of each academic year to make aware about library rules and regulations, library resources, facilities and services and equip them with search strategies and OPAC search.

The library has reading room space for Boys, Girls and Faculty Members, Electronic surveillance system to monitor the pilferage of books or unauthorized issue of books or any kind of theft in the library.

Library Hours

- Monday to Saturday : 0930 hours to 1630 hours
- Book Issue Time : 1000 hours to 1700 hours
- Sunday & Holidays : Closed

➤ The library remains open during summer and winter breaks.

Library Membership

Students admitted to the college must fill the **Online Library Membership Form** for the session 2020-2021 to be a bonafide member of a library. The online membership form is available at the College website.

COLLEGE HOSTEL

The college has separate Boys and Girls hostel in limited number of seat. Admission in to the hostel is given on the basis of merit and on payment of necessary fees. **For applying for Hostel Seat, students will have to download the Hostel Admission form and submit hard copy of filled up form to the College office after general admission into the college**

CAREER GUIDANCE AND INFORMATION CELL

The career guidance and information cell of the college guides the student choosing a proper line of higher education with prospect for suitable employment. The cell conduct in series of awareness programme including workshop to provide information about the opportunities of self employment and also entrepreneurship training. The cell at times at holds campus recruitment programme too in collaboration with recruitment agencies and corporate bodies of Assam and other state.

EXTENSION EDUCATION CENTRE

Abhayapuri College is one of the premiere educational institutions in Assam. The college has an extension educational centre which has been trying to expand the education beyond the college campus in neighboring areas.

OBJECTIVES

- To improve the prevalent superstition and create awareness among the people regarding the ill habits.
- To generate awareness among the people for health, hygiene, economic improvement, social justices and various govt. schemes.

The extension education centre (EEC) of the college affiliated to GU promotes a meaningful and sustainable support to be the liaison between the higher education institution and society. The EEC imparts adult education, Continuing Education, Population Education, Community Education etc. through field works activities. It is a two way process between the expert and the people to solve the social problem through the educational process. Extension education helps student have to face the challenges of the new millennium. The centre arranges a number of health checkup camps, awareness programmes on cleanliness and contagious diseases for the poor people from time to time.

INTERNET FACILITY

The college provides internet facility at the college computer centre and central library.

GRIEVANCE REDRESSAL CELL

The Grievance Redressal (GR) Cell of the college deals with various problems complains and Grievance of student especially regarding their campus lives. It deals with all the Grievances which are directly related to the common problem of the students, teachers and the employees of the College. It is a device to settle problems. It involves a process of investigation in which Grievance Redressal Cell enquires and analysis the nature and pattern of the grievances in a strictly confidential manner. Matters are disclosed to only those, who have a legitimate role in resolving the matter. The cell acts with the view- “right to be heard and right to be treated without bias”.

THE OBJECTIVES OF GRIEVANCE REDRESSAL CELL

- To make officials of the College responsive, accountable and courteous in dealing with the students.
- To ensure redressal of the students' grievances with an impartial and fair approach.
- To ensure cordial student-student and student- teacher relationship.
- To support those students who have been deprived of the services for which he/she is entitled.
- To advise the students to respect the right of dignity of one another and show restraint and patience whenever any occasion arises.
- To advise the students to refrain from inciting students against other students, teachers or administration.

However, the GR Cell shall not entertain the following issues.

- Decisions of the Academic Committee/Administrative Committee or other such committees constituted by the College.
- Decisions regarding scholarships/fee concessions etc.
- Decisions made by College authority under the Discipline Rules.
- Decisions of the College in admission to any courses.
- Decisions of the competent authority on assessment and examination result.

Ragging of any kind is strictly prohibited. Any violation of ragging or disciplinary rules should be urgently brought to the notice of the Principal/Anti Ragging Committee of the College.

SCHOLARSHIP

National scholarship, state merit scholarship and the scholarship of the student belonging to SC/ST/OBC/MOBC/MINORITY categories are available. The students qualifying for scholarship are to apply within the stipulated time to be notified in due course of time .The amount of scholarship are disbursed to the bank account of the concerned students.

MATHS CLUB

In order to develop interest and promote enthusiasm in mathematics in the greater Abhayapuri area, the mathematics department of the college incepted 'Maths Club' in the academic session 2011-12. The club regularly holds mathematic olympiad, mathematical quizzes, seminar, popular talks and other programme aimed at achieving its goals.

SPOKEN ENGLISH TRAINING

In order to develop communicative competence and soft skill in English among students, the department of English conducts Spoken English Crash course during each academic session. The students willing to enroll for such course are trained batch wise on a first come first serve basis.

STUDENT WELFARE FUND

Needy student are provided financial aid for academic expenses from the fund raised by the Governing Body, teacher and general student of the college. The selection of the student for financial assistance is done by the college governing body.

BOOK BANK

The college book bank which is attached with college central library is maintained separately for the benefit of the needy and meritorious student.

COLLEGE MAGAZINE AND WALL MAGAZINE

Abhayapuri college Magazine entitled “PRAYAS” is published every year and edited by an elected Editor and Assistance editor from among the student under guideline of an Editorial board constituted with teacher and student. It showcases the views, opinions and the creative writings of the student community of the college. In addition to the magazine, there are number of wall magazine published by different department/units which provide opportunity to the literary talent of students.

RESEARCH OF JOURNAL

The teachers of Abhayapuri College have been publishing an annual teachers journal under the aegis of **Research, Publication and Faculty Improvement Committee**. Various research based innovative articles written by the teachers are published in this journal, the copies of which are circulated among the teacher unit of the surrounding colleges. The journal has been registered under ISSN: 2320-0030 as Abhayapuri College Teacher’s Journal.

ALUMNI ASSOCIATION

Abhayapuri College Alumni Association is a common platform of the ex-students of the college to associate with various development works of this institution. The association earnestly expects active participation of all concerned in all its programmes for making the college an excellent institution for higher education.

STUDENTS UNION

Abhayapuri College Students’ Union (ACSU) is a body of the general students of the students of the college and every student is member of this body. The office bearers are selected annually by the student thorough the **Election to the students’ Union** held as per constitution of the union. The student union always extends cooperation to the college authority as well as the student to fulfill the objective of the College. It is to be noted here that the Hon’ble Supreme Court of the India has directed the implementation of the recommendation of the committee chaired by Sri JM Lyndoh (Retired Chief Election Commissioner of India) to form guideline on student election in college and Universities . some important direction of the Hon’ble court are summarized below.

- The entire election will be held between 6 to 8 weeks from the date of commencement of the academic session.
- The entire election process, starting from the date of filling of the nomination papers to the date of declaration of the results including the campaigning period, should not exceed 10 days.
- Only regular, full time student of the college are eligible to contest the election.
- Student between the age of 17 and 22 years may contest election.
- In no event, the candidate should have any academics arrear in the year of contesting the election.
- **The candidate should have the minimum 75 percent attendance in classes.**
- The Candidate shall have only one opportunity to contest for the post of the office bearer of student union.
- **The maximum permitted expenditure of a candidate shall Rs. 5000/- (Rupees five thousand) only and each candidate shall have to submitted complete and certified accounts (to be certified by the candidate) to the college authority within two weeks of the declaration of the result. The election of the candidate will be nullified in the event of any excessive expenditure.**
- No candidate shall be allowed to make use of printed poster, pamphlet or any other printed materials for the propose of canvassing .Candidate may only use handmade poster at the place in the campus notified by the Election Board of the college in advance.
- The use of loudspeaker, vehicle and animal for the purpose of canvassing is prohibited.
- **Candidate shall be jointly responsible for ensuring the cleaning up of the polling area within 48 hours of the conclusion of polling.**
- Any complaint or inconvenience of the candidate or voters should be reported to the Grievance Redressal Cell of the college.

VARIOUS WORKING COMMITTEES OF THE COLLEGE

Internal Quality Assurance Cell (IQAC), Abhayapuri College

Internal Quality Assurance Cell, of Abhayapuri College, is conceived as a mechanism to build and ensure a quality culture at the institutional level. Maintaining the momentum of quality consciousness is crucial in College. Abhayapuri College has an internal quality assurance system, with appropriate structure and processes, and with enough flexibility to meet the

diverse needs of the stakeholders. The IQAC of the college is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the college. The IQAC channelizes and systematizes the efforts and measures of the institution towards academic excellence. The IQAC of the college is a driving force for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality.

Vision

To impart holistic and progressive education with a view to mould students into competent, confident and responsible citizens ingrained with high moral and cultural value.

Mission

To impart higher Education up to Postgraduate level by using contemporary teaching-learning method in both formal and distance learning modes. Moreover, to cope up with the present unexpected pandemic of Covid-19 and any other such problems in future infrastructure is created to reach out to far flung students through various online teaching modes.

To offer host of career oriented and vocational courses including advanced Computer Courses so as to equip students confidently face competition and growing demands of the fast changing job market.

Develop a scientific temperament and instill humanitarian values in young minds.

To raise awareness and empathy among students towards the problems of their society through the Extension Education Programs of the College.

To work toward all-round development of the students through regular Personality Development programs, soft skill training, Seminars and co-curricular activities aimed at bringing out their best and to give them an edge over others.

The IQAC of the college moves forward keeping in mind the Vision and Mission of the College. The policies of the IQAC are framed and adopted in such a way that the mission with which it moves can be achieved. In order to materialize its Vision and Mission, the IQAC chalks out plans and in that process several sub-committees are formed which carry out their works as per necessary guidelines provided by the IQAC of the college. In order to maintain discipline in the college campus, committees like Anti-Ragging Committee, Anti-Sexual and Anti-Harassment Committee, and Grievance Redressal Committee look after the Campus Discipline. To encourage slow learners, Committee for Management of Remedial Coaching is formed to solve the problem of such students. In order to bring out the talent and potential of students in cultural as well as sports fields separate committees like Cultural Committee, Sports Committee and Committee for Extension Education is formed. In order to prune the students to build self-confidence, Committee for Soft Skill & Personality Development is formed. The Women Cell of the college conducts some programs in general and some girl student oriented programs in particular. The IQAC is bent upon for an all-round development of the College and the Students. Another most important Cell that IQAC monitors to achieve its goal is the Career Guidance and Placement Cell. The cell organizes Career Awareness programs for students and provides information regarding placement opportunities in

different sectors. The Quiz Forum enhances the quizzical skill of the students by organizing various competitions among the students. There are other committees as well to provide the students a platform for their intrinsic development.

The primary Goals of IQAC are as follows:

- To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the College
- To promote measures for institutional functioning towards quality enhancement through internationalization of quality culture and institutionalization of best practices
- The IQAC helps in facilitating for the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- The IQAC makes arrangement for feedback responses from students, parents and other stakeholders on quality related processes.
- The IQAC disseminates information on the various quality parameters of higher education Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- The IQAC makes arrangement for Documentation of the various programmes/activities of the College, leading to quality improvement
- The IQAC acts as a nodal agency of the college for coordinating quality-related activities, including adoption and dissemination of good practices.

ANTI RAGGING COMMITTEE

The College has an Anti Ragging committee which is constituted as per honorable Supreme Court order and UGC regulation. The committee includes member from Civil Administration, Police Administration and local media. The college appoints a local lawyer to act as legal advisor of the committee. The committee constitutes an Anti Ragging squad with the faculty member of the college for force stop of ragging.

The candidate seeking admission in the college may download the regulation of Anti ragging form the UGC website (www.ugc.ac.in.) and submission of duly signed form of undertaking (candidate/Students & parent) for Anti Ragging is made compulsory for every student.

- Ragging of prohibited on campus and off campus .join hands in making the college campus free from Ragging
- As per the order of the honble Supreme court of India .UGC regulation Ragging to considered as a sadistic thrill, and it is a violation of human Right.
- Ragging is totally prohibited in the college and any body found indulge in Ragging and/abetting an Ragging is liable to be punished in accordance with the supreme court order and UGC regulation and as per provision of law in force.

CULTURAL COMMITTEE

The college has framed a Cultural Committee to improve the cultural talent of the students. It holds different cultural programmes and organizes competitions of cultural activities among students. Followings are some of the activities the cultural committee organizes.

Divas Observed

- Bishnu Rabha Divas
- Sudhakantha Divas
- Silpi Divas

Cultural Programme

- Foundation Day
- Tithi of Srimanta Sankardeva
- Teacher's Day
- Fateha-e-dowaz-daham

Workshops

- Folk Culture in the 1st part of winter vacation (4 days)
- Sankari Culture: Detail programme will be announced in due course.

Competitions

- Competition of musical instrument after 1st Sessional Examination
- Traditional Dress Competition after 1st Sessional Examination
- Street Play before 15th August every year

COMMITTEE FOR MANAGEMENT OF REMEDIAL COACHING & ENTRY IN SERVICES

Abhayapuri College has a Committee for Management of Remedial Coaching & Entry in Services to take Remedial/Additional classes for every semester of B.A./B.Sc. students particularly among the students belonging to the under privileged group.

ABHAYAPURI COLLEGE WOMENS' CELL

The Women's Cell Abhayapuri College was started with the aim of empowering and orienting women to recognize their true potential and to help them carve their own niche in a competitive world.

Objectives

- To safe guard the rights of female students, faculty and staff members of the college.
- To promote the empowerment of female students and teachers through different educational programmes both formal and non-formal.
- To create awareness about policies and laws that addresses the issue of sexual harassment.

- To focus on gender sensitization of our young women.
- To provide an environment free of gender-based discrimination.
- To give a platform to young women to voice their thoughts and opinions and to share their experiences.

Activities of the Cell

The activities of the cell include promoting awareness relating to women centric issues, disseminating information regarding legal rights and policies as well as about support systems.

Ensuring that the educational institution and work environment is free from cases of sexual harassment.

Organising workshops and lectures on relevant issues concerning women.

Taking measures to promote the desired behaviour which shall create the ideal atmosphere for gender equality to prevail.

Conducting personality development programmes, short term career oriented courses for women to equip them to meet the challenges of the modern day.

To celebrate Women's Day every year with day long programmes that create awareness among students as also the general public.